

MONTGOMERY COUNTY ESD 1
MONTGOMERY COUNTY, TEXAS

The Board of Commissioners of Montgomery County ESD 1, convened in open session on August 20, 2025 with the following Board Members to-wit:

Members Present: Chuck Frank, Vice President
 Sharene Carr, Treasurer
 David Cooper, Assistant Treasurer
 Tom Rozier, Secretary

Members Absent: J. Steven Weisinger, President

Addressing item 1 of the agenda, the meeting of Montgomery County ESD 1 was called to order on August 20, 2025 at 6:17PM by Vice President Chuck Frank. Four Board members were present at the meeting location, therefore constituting a quorum. Also present were Assistant Fire Chief Kirk Bailey, Office Administrator Crystal LaCaze, Administrative Assistants Andrea Meek and Yesenia Espinosa, Deputy Chiefs Mike Romagus and Eric Rodriguez, Battalion Chief Josh Montgomery and District Legal Counsel John Peeler.

Addressing item 2 of the agenda, no public comments were made.

Addressing item 3 of the agenda, no action was taken.

Addressing item 4 of the agenda regarding minutes from the prior meeting, the Board took action on the following:

Upon a motion made by Commissioner Tom Rozier and seconded by Commissioner David Cooper, the Board voted unanimously to accept and approve the minutes as presented of the regular board meeting held on July 16, 2005 and the Special Called meeting held on July 18, 2025.

Addressing item 5 of the agenda,
Office Administrator, Crystal LaCaze presented the Board with the District monthly financial report. Upon a motion made by Commissioner Tom Rozier and seconded by Commissioner Sharene Carr, the Board voted unanimously to accept the financial report as presented and approve payment of the District's monthly bills.

Addressing item 6a of the agenda,
Assistant Fire Chief Kirk Bailey updated the Board on Station 96 progress. He also noted the move in date for Station 96 should be by mid or end of October.
Assistant Chief Kirk Bailey also updated the Board on the remodeling progress of Station 94 regarding paint touch-ups, transformers, as well as corner guards.
Crystal presented the board with LaW Construction Pay App 005 for Station 94 Remodel and LaW Pay App 017 for Training/STA. 96.
Upon a motion by Commissioner David Cooper and Seconded by Commissioner Sharene Carr, the board voted unanimously to approve Pay App 005 and Pay App 017.

Addressing item 6b of the agenda,
Assistant Fire Chief Kirk Bailey updated the Board on STA. 92 and the Panorama City Council Meeting that was held on the morning of August 14, 2025. The public has conflicting views; some are okay with it while others oppose it. The next Public Council Meeting will be held on September 2, 2025.

Assistant Fire Chief Kirk Bailey updated the Board on the meeting that staff had with the City of Willis regarding new STA.91 detention issue and informed them that our Architect and Civil Engineer is working with the City's Engineer to try to come up with a more feasible solution. Assistant Fire Chief Kirk Bailey also updated the Board regarding a meeting that the Fire Chief and himself had with a local engineer for a future piece of property for STA. 910 that consists of approx. 3 acres on County Line Rd.

Addressing item 6c-6e of the agenda, no action was taken.

Addressing item 6f of the agenda,

Assistant Fire Chief Kirk Bailey informed the Board that staff would be coming before the end of 2025 to request approval to put in purchase orders for 6 new trucks. The current lead time on trucks are 1100+ days, therefore we have to get in line now for a truck that we plan to receive 3 years down the road. Staff is currently working on specs for 3 Engines, 2 Ladders and a Rescue Truck in order to receive pricing.

Addressing item 6g-6i of the agenda, no action was taken.

Addressing item 7-12 of the agenda, no action was taken.

Addressing items 13a of the agenda,

Assistant Fire Chief Kirk Bailey presented the Board the call volume report.

Assistant Fire Chief Kirk Bailey informed the Board that Chief Oliphant was away at the Fire Facilities Conference speaking about the Do's and Don'ts on free land. He also informed the Board on the status of the SAFER Grant.

Assistant Fire Chief Kirk Bailey reported to the Board Chief Oliphant sent an email to the City of Willis Manager regarding Economic Development to better assist the district with future apparatus purchases.

Addressing items 13b of the agenda,

Assistant Fire Chief Kirk Bailey notified the Board about the Chief's discussion with Commissioner Weisinger and Commissioner Frank regarding the purchase of a metal storage building for STA. 97. Upon a motion made by Commissioner Sharene Carr and seconded by Commissioner David Cooper, the Board voted unanimously to approve the purchase for construction.

Addressing items 13c of the agenda, no action was taken.

Addressing items 14 of the agenda,

Agenda items requested for next month's Board Meeting are as follows:

Check signing policy

Addressing item 15 of the agenda,

There being no further business, upon a motion made by Commissioner Tom Rozier and seconded by Commissioner Sharene Carr, the Board voted unanimously to adjourn at 7:08PM.

Crystal LaCaze

District Office Manager and Administrative
Secretary

Montgomery County ESD 1